



BURTON GREEN PARISH COUNCIL



11th November 2025

Dear Councillors,

You are hereby summoned to attend the Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **Monday 17th November 2025 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 1. Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
- 3. To approve the minutes of the Ordinary meeting held on 20th October 2025**
- 4. To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
- 5. Community reports:**
 - 5.1.** County Councillor, Lapworth & West Kenilworth: Cllr Stevens
 - 5.2.** District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3.** Community reports: University of Warwick, Burton Green Primary School, Village Hall Committee, Residents Association, HS2 Working Group
- 6. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. Planning:

7.1. To consider planning application W/25/1241

Description: Outline planning permission with all matters reserved for future determination, save for the means of access via Westwood Heath Road, for: the demolition of existing buildings and the erection of Purpose Built Student Accommodation (PBSA) of up to 400 bedspaces, site access and highway works, car and cycle parking, green infrastructure and public realm, site drainage and ancillary works (cross boundary application with Coventry City Council)

Address: Land South of, Westwood Heath Road, Coventry

7.2. To receive an update from the SWLP Working Group regarding planning application W/25/0388, the Safeguarded Land and the Petition, and consider any recommended actions

7.3. To consider an invitation to respond to Solihull MBC's Draft Public Open Space Supplementary Planning Document consultation

8. AGAR Assertion 10:

8.1. To consider the quotes received for transitioning to a GOV.UK domain name for Council email accounts and website

8.2. To receive an update on the Council's website and compliance with the WCAG 2.2 AA regulations

9. To receive an update from the Finance & General Purposes Committee meeting held on 17.11.25 and consider any recommendations

10. Biodiversity matters: to consider the further feedback and quotes received for maintenance of the Burrow Hill oak tree and agree a course of action

11. Road Safety matters: to revisit the decision made in November 2024 to use CIL funds for a reduction in the speed limit on Hob Lane to 30mph

12. To review and approve the following documents:

- Training and Development Policy
- Financial Reserves Policy
- Grant Awarding Policy

13. To consider any Housing/Development matters

14. To agree dates for Council meetings in 2026

15. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

16. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. Date of next Council meeting: 19th January 2025 at 7:30pm, Burton Green Village Hall

18. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois

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