BURTON GREEN PARISH COUNCIL

Contact the Council: clerk@burtongreenparishcouncil.gov.uk
Tel: 01926 754030 Website: www.burtongreenparishcouncil.gov.uk

10th November 2026

Dear Councillors,

Members are hereby summoned to attend an Ordinary meeting of the **Full Council,** to be held in the Tacon Room at Burton Green Village Hall, Red Lane on **Monday 16th November** at **7:30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk/RFO to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. **Apologies for absence**

2. **Declarations of Interest:**
   - Councillors are reminded of the need to update their register of interests.
   - To declare any interests in items on the Agenda and their nature.
   - To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.

3. **To approve the minutes of the Ordinary meeting held on 19th October 2026**

4. **To consider any matters arising from the minutes of the previous meetings that are not included on this agenda**

5. **Community reports:**

5.1. County Councillor, Lapworth & West Kenilworth: Cllr Stevens
5.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
5.3. Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, HS2 Working Group

6. **Public participation:**
   Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.
   - Individual members of the public are permitted to speak for no more than **3 minutes**
   - Council members cannot pass a resolution on matters raised during the public participation session
   - Members of the public may not take part in any other part of the meeting without requesting the permission of the Chairman

7. **To receive an update from the Finance Committee meeting on 16th November 2026 and consider any recommendations.**

8. **To receive an update from the lead Councillors of the following CIL project working groups:**
   - **Roads, pavements and traffic safety**
   - **Public transport**
   - **Recreation and green space**

9. **To consider recommendations from the Planning Committee for the following planning applications:**

9.1. W/26/1595
Description: Application for prior approval under Part 1, Class AA of the GPDO 2015 (as amended) for proposed enlargement of a dwellinghouse by construction of an additional storey, with the maximum height of the additional storey being 11.8 metres
Location: Oaklands, 71 Hob Lane, Burton Green, Kenilworth, CV8 1QB
Comments by 27/11/26

9.2. W/26/1541/HS2
Description: Non-material change submission under Schedule 17(21) of the High Speed Rail (London - West Midlands) Act 2017 to consent W/24/0582/HS2 for;
Update to engineering and landscape earthworks;
Addition of culvert with associated drainage headwalls to the northern land drainage ditch, alongside updates to the extent of land drainage ditches;
Update to the tie-in of pedestrian MAS with adjacent Roughknowles Wood Cutting vehicular MAS on the northern embankment;
Balancing pond removed – consented separately with Bridleway W164 Overbridge (Schedule 17 granted under W/25/0837/HS2);
Turning head and segment of the MAS on the southern side of the embankment removed – to be consented separately with Roughknowles Wood Cutting;
Inclusion of boundary fencing and gates variously across the site; and
Update to security fence alignment and extent along embankments.
Location: Land between Cryfield Grange Road and Crackley Lane, Stoneleigh, Warwick CV8 2JU
Comments by 17/11/26

9.3. W/26/1471/HS2
Description: Bringing Into Use Under Schedule 17 Paragraph 9(4)(b) to the High Speed Rail (London-West Midlands) Act 2017, approval of mitigation relating to Scheduled Works Nos. 2/178 and 2/178A – Crackley Lane Diversion and Overbridge and Cryfield Grange Road Diversion
Location: Land at Crackley Lane, Burton Green, Warwick CV8 2JT
Comments by 17/11/26

9.4. W/26/1470/HS2
Description: Bringing Into Use Under Schedule 17 Paragraph 9(1) to the High Speed Rail (London-West Midlands) Act 2017, relating to Scheduled Works Nos. 2/178 and 2/178A – Crackley Lane Diversion and Overbridge and Cryfield Grange Road Diversion
Location: Land at Crackley Lane, Burton Green, Warwick CV8 2JT
Comments by 17/11/26

9.5. DOC/26/0066
Description: Application for Discharge of Conditions 4 (Construction Management Plan) and 7 (BREEAM Assessment) of Planning Permission W/23/0195.
Location: Land at Gibbet Hill Road and Westwood Heath Road, Coventry
Comments by 17/11/26

10. Biodiversity matters:

10.1. To receive an update on the wildflower verge on Red Lane and consider the next steps

10.2. To consider when to carry out the next Health & Safety inspection on the Burrow Hill car park trees

11. To consider if a response is required for the following consultations

- **Solihull Local Plan Regulation 19 consultation**
- **Birmingham Airport draft Master Plan**

12. To consider a request to install a bus shelter at the Kenilworth School bus stop near the Cromwell Lane/Hodgetts Lane junction

13. To note correspondence regarding the Burton Green underground reservoir and consider if any action is required

14. To review and approve the following documents:

- Training and Development Policy
- Financial Reserves Policy
- Grant Awarding Policy

15. To agree the dates for Council meetings in 2027

16. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate

17. Councillor's reports and items for future agenda:
Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of next Council meeting: 18th January 2027 at 7:30pm, Burton Green Village Hall

19. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.