

15<sup>th</sup> September 2026

Dear Councillors,

Members are hereby summoned to attend an Ordinary meeting of the **Full Council**, to be held in the Tacon Room at Burton Green Village Hall, Red Lane on **Monday 21<sup>st</sup> September at 7:30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois

Clerk/RFO to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

## **AGENDA**

### **1. Apologies for absence**

### **2. Declarations of Interest:**

- Councillors are reminded of the need to update their register of interests.
- To declare any interests in items on the Agenda and their nature.
- To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.

### **3. To consider applications for the Councillor vacancy**

### **4. Discussion with Cllr Richard Lloyd regarding HS2 Bringing into Use applications**

### **5. To approve the minutes of the Ordinary meeting held on 20<sup>th</sup> July 2026 and the extra Ordinary meeting held on 1<sup>st</sup> September 2026**

### **6. To consider any matters arising from the minutes of the previous meetings that are not included on this agenda**

### **7. Community reports:**

#### **7.1. County Councillor, Lapworth & West Kenilworth:** Cllr Stevens

#### **7.2. District Councillors, Kenilworth Abbey & Arden:** Cllr Hales, Cllr Aizlewood, Cllr Armstrong

#### **7.3. Community reports:** University of Warwick, Burton Green Primary School, Village Hall Committee, Residents Association, HS2 Working Group

### **8. Public participation:**

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

- Individual members of the public are permitted to speak for no more than **3 minutes**
- Council members cannot pass a resolution on matters raised during the public participation session

- Members of the public may not take part in any other part of the meeting without requesting the permission of the Chairman

**9. To receive an update from the Finance Committee meeting on 21<sup>st</sup> September 2026 and consider any recommendations.**

**10. To note the 2025-26 External Audit Report and Conclusion of Audit from Moore**

**11. Planning: to consider recommendations from the Planning Committee for the following planning applications:**

**11.1. [W/26/0747](#)**

**Description:** Proposed conversion of existing garage & car port into habitable space, proposed first floor extension above the existing garage & carport to form front gable, proposed single storey front and side extension and alterations to fenestration. Bricks to match existing, addition of silicon render and millboard boards for character, roof tiles to match existing.

**Location:** 22 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ

**Comments by 30/9/26**

**11.2. [W/26/0950](#)**

**Description:** Erection of a proposed first floor extension to the front and proposed 2 storey rear extensions.

**Location:** Oaklands, 71 Hob Lane, Burton Green, Kenilworth, CV8 1QB

**Comments by 24/9/26**

**11.3. [W/26/0802](#)**

**Description:** Demolition of lean to structure to side of house. Erection of a two storey side extension. Installation of a gate to front of house. Installation of a pitch glazed canopy to rear of house. Installation of solar panels.

**Location:** Tudor Lodge, 7 Hob Lane, Burton Green, Kenilworth, CV8 1QB

**Comments by 23/9/26**

**11.4. [W/26/1247/HS2](#)**

**Description:** Plans and Specifications submission under Schedule 17 to the High Speed Rail (London - West Midlands) Act 2017 for works comprising:

Structures: Maintenance access stairs (including emergency egress);

Earthworks: Engineering and landscape earthworks to form a cutting, ecological pond, land drainage with associated headwalls, GSM-R compound platform, and maintenance access;

Noise screens: Noise barriers beside the cutting and railway; and

Fencing: Boundary fencing and security fencing..

**Location:** Kenilworth Cutting, Kenilworth Road, Kenilworth

**Comments by 22/9/26**

**11.5. [W/26/1269](#)**

**Description:** Reserved matters application pursuant to condition 1 of planning permission W/23/0195 for details of access, appearance, landscaping, layout and scale for the erection of a 28,923 sqm (GIA) building to house teaching, lecture, collaboration

and research spaces with ground floor ancillary café (use class F1(a)) with associated sub station, servicing access, public realm, and landscaping.

**Address:** Land at Gibbet Hill Road and Westwood Heath Road, Coventry

**Comments by 2/10/26**

**12. To consider when to review/update the Burton Green Neighbourhood Plan**

**13. To review the results of the CIL Spending Survey and consider the next steps**

**14. HS2/BBV matters: to consider if Burton Green would be benefit from retaining any temporary HS2 infrastructure**

**15. Housing/development matters: to review correspondence re: loss of hedgerow at the William Davis plot in Westwood Park and consider any action**

**16. Biodiversity matters: to consider the proposed maintenance work at the Red Lane wildflower verge and likely costs**

**17. To consider any road safety matters**

**18. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate**

**18. Councillor's reports and items for future agenda:**

Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date of next Council meeting: 19<sup>th</sup> October 2026 at 7:30pm, Burton Green Village Hall**

**20. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.