

MINUTES OF THE ORDINARY MEETING OF THE FULL COUNCIL

20th July 2026, at Burton Green Village Hall, Burton Green

Present: Councillors Aizlewood (Chairman), Marshall (Vice Chair), Deeley, Larsen, , Taylor and the Clerk (Helen du Bois).

Others: Cllr Mark Stevens (WCC)

Public: Four

1. Apologies for absence

Apologies were accepted from Cllrs Hatton, Paine and Webster.

Cllr Aizlewood notified the Council that Cllr McColl had resigned. Councillors expressed thanks to Cllr McColl for his efforts during his time with the Council, both as a Councillor and as Chairman.

2. Declarations of Interests

None.

3. Election of Vice Chairman for 2026/27

Cllr Marshall was proposed and seconded, all were in favour and Cllr Marshall was duly elected as Vice Chairman.

4. Signing of the Vice Chairman's Declaration of Acceptance of Office

Cllr Marshall signed the Vice Chairman's Declaration of Acceptance of Office, witnessed by the Clerk.

5. To consider the co-option of applicants for the two Councillor vacancies

The Council had received written applications from Anthony Pittaway and Cheryl Wall. It was resolved that both would be co-opted as Councillors and Cllr Pittaway and Cllr Wall were welcomed to the Council.

Both Councillors signed the Declaration of Acceptance of Office and were provided with forms to submit their Register of Interests to WDC within 30 days.

6. To approve the minutes of the Ordinary meeting held on 22nd June 2026

The minutes were signed without amendment.

7. To consider any matters arising from the minutes of the previous meeting that are not included on the agenda.

The Clerk confirmed that the playing field and car park at Burrow Hill had been successfully registered to the Parish Council by the Land Registry.

It was noted that the Council had received a reply from the Parliamentary Under-Secretary of State to the letter sent in May 2026 to Jeremy Wright MP regarding the possible impact of the English Devolution and Community Empowerment Act on Parish and Town Councils.

8. Community reports:

8.1. County Councillor, Lapworth & West Kenilworth: Cllr Stevens

Cllr Stevens' report had been circulated prior to the meeting, the full report can be viewed on the Council's website at:

<https://burtongreenparishcouncil.gov.uk/wcc-parish-report-june-2026/>

Cllr Stevens highlighted the Councillor's Community Grant Fund for local groups/initiatives, the application closing date is 26.7.26

8.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong

Cllr Aizlewood's report had been circulated prior to the meeting, the full report can be viewed on the Council's website at:

<https://burtongreenparishcouncil.gov.uk/wdc-parish-report-july-2026/>

Cllr Aizlewood noted that the new Kenilworth Abbey Fields swimming pool has opened. He also updated the Council on the recent Local Government Review announcement that the existing six Councils in Warwickshire will be replaced by two single tier authorities, North Warwickshire and South Warwickshire. Cllr Aizlewood confirmed that there will be no changes to Parish and Town Councils.

8.3. Community reports:

University of Warwick: no update.

Burton Green Primary School: no update

Village Hall Committee: the Committee will be meeting with residents of Broadwell Woods to discuss the efforts being made to mitigate noise levels at the village hall.

Residents Association:

Cllr Aizlewood expressed condolences on behalf of the Council, to Cllr Taylor and the Residents Association following the passing of Mrs Rona Taylor. Councillors expressed that Rona had made an enormous contribution to the Burton Green Residents Association and wider community over the years and would be greatly missed.

- The next meeting of the Residents Association will be on 28.9.26
- The submission deadline for the next edition of The Bugle will be 17.9.26
- The next Community lunch will be held on 25.9.26
- The Residents Association and Village Hall Committee joint AGM will be held on 12.10.26

HS2 Working Group: Letters have been sent to Sir Jeremy Wright MP, Saqib Bhatti MP, Lord Hendy (Minister of State for the Department of Transport) and Robert Herga (Residents' and Construction Commissioner).

9. Public participation

A member of the public raised concerns about a car parked on a bend on Hodgetts Lane. It was noted that the Police had spoken to the owner and the car had now been

moved. A request was made for the Council to carry out a traffic audit on the whole of the village once the Cromwell Lane bridge is open.

A member of the public enquired if there had been an update from SMBC regarding their proposed monthly review of the condition of Hob Lane, and offered to accompany the inspectors during their reviews if needed. It was confirmed that the Council had not received a recent update from SMBC but would follow up.

ACTION: The Clerk to contact SMBC for an update.

10. To consider the Council's approach for responding to the Publication

(Regulation 19) consultation version of the South Warwickshire Local Plan

It was confirmed that the Regulation 19 consultation will run from 21.7.26 to 8.9.26. Cllr Aizlewood gave a summary of the implications of the proposed Plan for Burton Green including:

- Around **4,000 new homes** on land known in the new Plan as **COV1 / SG01**
- A new access road from the **A429**
- **3 new primary schools**, with potential relocation of the existing Burton Green Primary School
- Potential to connect COV1 via a future **Very Light Rail** extension
- Land safeguarded for a possible **new railway station / transport hub**
- A new **580-acre Woodland Park**

It was **agreed** that the Council would submit comments to the consultation. It was **resolved** to deliver a leaflet about the consultation to every property in Burton Green; the leaflet will explain how the Plan will impact Burton Green, signpost useful documents on the SWLP website and provide details of how residents can respond.

A maximum expenditure of £200 for the printing was **approved**, with a donation of £20 to The Bugle delivery team. It was **agreed** that some leaflets would also be given to the Westwood Heath Residents Association.

ACTIONS:

Cllr Aizlewood to produce the copy for the leaflet and finalise with Cllr Marshall.

The Clerk to arrange the print job.

11. Planning: to consider the following planning applications:

11.1. [W/26/0805](#)

Description: Erection of 2no. detached dwellings

Location: Land adjacent to Two Oaks, Red Lane, Burton Green, Kenilworth

BGPC comment: NEUTRAL

11.2. [W/26/0710](#)

Description: Erection of single storey flat roof rear extension, changes to fenestration and all associated works.

Location: 7 Green Leek Lane, Burton Green, Kenilworth, CV8 1TN

BGPC comment: NEUTRAL

ACTION: The Clerk to submit all comments.

12. To consider and approve the draft Community Infrastructure Levy (CIL) Spending Policy

This was approved without amendment.

ACTION: The Clerk to publish the policy to the website.

13. HS2/BBV matters:

13.1. To discuss the recent Cromwell Lane closure update from BBV and consider if any action required

Cllrs expressed frustration at the extension to the closure and were unimpressed with the technical difficulties many residents experienced when trying to join BBV's online briefing.

It was **agreed** that Cllr Aizlewood would write to BBV to express the Council's concerns and ask for further details as to why the extended closure is necessary.

ACTION: Cllr Aizlewood to write to BBV.

13.2. To consider a request to seek written assurance from HS2 of the future removal of the temporary Greenway diversion near the village hall

Cllr Marshall explained that residents at Broadwell Woods had recently spoken with BBV to seek assurance that the temporary path that runs past the village hall will be removed at the end of the project, but BBV were not aware of HS2's plans.

Cllr Deeley mentioned that HS2 had made an Assurance that they would provide a cycleway from the Greenway to the Village Hall but that it was unclear where this would be located.

Cllr Marshall suggested raising this query at the next HS2 Forum meeting with Jeremy Wright MP.

ACTION: Cllr Marshall to raise the query at the next HS2 Forum meeting.

13.3. To consider whether Burton Green would benefit from the retention of any of the temporary HS2 infrastructure

Cllr Deeley gave a summary of an informal meeting held with Janet Neale (WCC, Service Manager, Developer Negotiations and Contributions), Chris Cresswell (WCC, Communications and Engagement Lead, Strategic Planning and Regeneration), Cllr McColl and the Clerk during which WCC asked if the Council wished to retain any of the temporary HS2 infrastructure in Burton Green. It was agreed that this item would be given further consideration at the Full Council meeting on 21.9.26.

14. To consider any road safety matters

The Council had recently received notification from WCC that the 'temporary' 30mph speed limit on Red Lane was to be removed. Cllr Deeley explained that in May 2024, WCC's HS2 Delivery Lead had confirmed that the 'temporary' 30mph limit had been made a permanent Traffic Regulation Order. It was agreed that the current 30mph limit should remain.

ACTION: The Clerk to raise this with WCC Road Closures.

15. To consider any housing/development matters

Cllr Aizlewood confirmed that IM Land/Turley had not yet submitted a planning application for the development of land on Cromwell Lane.

16. To consider any biodiversity matters

None.

17. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate

None.

18. Councillor's reports and items for future agenda:

Cllr Deeley mentioned a dead tree on verge believed to belong to HS2 at the top of Red Lane. Residents have also raised concerns about vegetation encroaching the pavement at that location; Cllr Deeley has raised this with BBV.

19. Date of the next Council meeting

It was agreed to hold an extra Ordinary meeting on Tuesday 1st September 2026 at 7:30pm for the Council to review any public comments and approve the Council's response to the SWLP Regulation 19 consultation.

20. Close

The meeting closed at 9.05pm.

Signed: _____ Date: _____
Cllr Aizlewood, Chairman