



BURTON GREEN PARISH COUNCIL



MINUTES

of the **Ordinary meeting** held in Burton Green Village Hall, Red Lane at 7.30pm on
15th September 2025.

Present: Councillors McColl (Chairman), Marshall (Vice Chairman), Deeley, Gibbs, Hatton, Larsen, Paine and the Clerk (Helen du Bois). Cllr Webster joined the meeting at item 6.3

Others present: Cllr Stevens (WCC)

Public: Two

No.	
1.	Apologies for absence
	Cllrs Aizlewood and Taylor had sent apologies which were accepted.
2.	Declaration of Interests
	None.
3.	To approve the minutes of the Ordinary meeting held on 21st July 2025
	The minutes were approved and signed without amendment.
4.	To consider any matters arising from the minutes of the previous meeting that are not included on the agenda
	None.
5.	HS2 Working Group: to consider a proposal to amend the structure and purpose of the HS2 Working Group
	Cllr Marshall explained a recommendation from members of the working group to adjust the structure of the group. Following discussion it was resolved to accept the recommendation and the following actions were agreed: - The Council's HS2 Working Group will be disbanded. - The HS2 Working Group's existing members will continue to meet under the leadership of the Residents' Association. - The Council will continue to work towards the acquisition of HS2 lands within the Parish for community use i.e. the land below the village hall, the top of the tunnel and the old village hall site. - It is understood that the new RA led HS2 Working Group will continue to work on the following tasks: • to seek mitigation of the current design and civil works, including areas outside of the Parish • to continue consultation with HS2/BBV regarding the landscaping design of the tunnel top and the surrounding area, including areas outside of the Parish such as the planned noise barrier adjacent to the Greenway near Waste Lane It is understood that Cllrs Marshall, Deeley, Gibbs, Taylor and Webster will remain as members of the RA led HS2 Working Group and it is also understood that the Residents Association will provide updates on the group's progress at future Council meetings.



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6	Community reports
6.1.	County Councillor, Lapworth and West Kenilworth: Cllr Stevens Cllr Stevens' report was circulated to Councillors prior to the meeting, see Appendix A Cllr Stevens highlighted that he had arranged for WCC Highways to clean/repair roadside signage within the Parish.
6.2	District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong Cllr Armstrong's report was circulated to Councillors prior to the meeting, see Appendix A.
6.3.	Community Summary Reports University of Warwick No update. Burton Green Primary School: Cllr Hatton gave an update on the school's plan to open a pre-school onsite in January 2026; there will be 20 places available. Village Hall Committee: Cllr Deeley explained that the Village Hall Committee had decided not to provide a sound system for the Tacon Room. Residents Association: - The IndieGo bus does not yet cover the Cromwell Lane area, but the RA have discovered another dial up bus service that does; details of this service will be advertised to residents shortly. - The next Community Meal will be held at the village hall on 26th September 2025 - The RA/Village Hall Committee joint AGM will be on 13th October 2025
7.	Public participation Members of the public made the following comments: - Concern was expressed regarding several blocked drains on Cromwell Lane. These have already been reported to WCC Highways, Cllr Stevens offered to follow these reports up. - The Berkswell Charities almshouses planning application will be considered by the SMBC Planning Committee on 8th October 2025. It was confirmed that Cllr Aizlewood will speak for the Council at the meeting. - Concern was expressed regarding the recent water supply issues which cause issues for both residents and local businesses. - A pothole near the school on Hob Lane continues to grow; Cllr Stevens offered to follow this up with WCC Highways.
8.	To consider submitting a complaint to Severn Trent Water about the recent water outages/pressure variations It was resolved to submit a written complaint to Severn Trent Water regarding the recent issues ACTION: Cllr McColl to submit the complaint.



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9	To note the 2024-25 External Audit Report and Conclusion of Audit from Moore The Council has received the External Auditor Report and Certificate for year ending 31st March 2025. The report states that the information provided to Moore is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The recommendations were noted. ACTION: The Clerk to display the Notice of Conclusion of Audit 2024-25 and the External Auditor Report and Certificate 2024-25 on the website and the Burrow Hill Park noticeboard.
10.	To receive an update from the Finance & General Purposes Committee meeting held on 15.9.25 Cllr McColl gave a summary of the decisions made in a meeting held earlier this evening. The results of the tree health inspection survey were discussed. Cllr Webster offered to seek advice from WCC Forestry regarding the oak tree. ACTION: Cllr Webster to contact WCC Forestry for advice on what action the Council could take to safely prolong the life of the oak tree.
11.	Biodiversity matters:
11.1	To receive an update on the outstanding TPO applications Cllr Webster gave a summary of a recent meeting with Adam Leach (WCC Forestry) during which they visited all the trees in the Parish with outstanding TPO applications.
11.2	To consider an amended quote for the maintenance work required at the wildflower verge on Red Lane A quote had not yet been obtained. Cllr Webster explained how the dry summer has meant that no annuals have grown on the wildflower verge this year. Cllr Webster recommended that the verge is scarified after the cut, and then an annual mix with yellow rattle is sown this autumn to reduce the grass and give the wildflower seed a chance to grow. The following was agreed: - Cllr Webster to instruct Parker Webb to carry out the cut and collect, as approved at the previous meeting. - Cllr Webster to seek advice on the best plan of action for the verge and report back to the Council in the October meeting. - Cllr Webster to find a source of yellow rattle seed; the Council to consider any additional costs at the October meeting. ACTIONS: Cllr Webster to instruct Parker Webb to carry out the cut and collect Cllr Webster to provide the Council with a recommended plan of action and expected costs at the October meeting. The Clerk to revisit WCC's Wildflower Verge Consent Form to check if changes to the management plan are permitted.
12.	To consider the Council's response to WCC's Local Government Reorganisation and



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	Devolution Survey for Town and Parish Councils.
	Cllr Marshall gave a summary of a recent feedback session organised by WDC which he had attended on behalf of the Council. Cllrs provided answers to the questions. ACTION: The Clerk to complete the survey for the Council.
13.	To agree attendees and a voting representative to attend WALC's AGM on 6th November 2025
	It was agreed that the Clerk would attend the meeting and would act as the Council's voting representative. ACTION: the Clerk to attend the meeting.
14.	To consider any Housing/Development matters
	The representation summary submitted by Coventry City Council for SG01 in the South Warwickshire Local Plan Preferred Options consultation was discussed.
15.	To consider any Road Safety matters
	Councillors had received complaints from residents about the additional volume of traffic on Hob Lane due to the closure of Waste Lane. It was noted that the works on Waste Lane are due to complete by mid Feb 2026.
16.	Correspondence/communications
	Cllr McColl gave a summary of an online meeting with BBV that Cllrs Deeley, Gibbs, Marshall, McColl and Paine had attended just prior to this meeting. Sara Louise Lee (BBV) and Caroline Vann (BBV) arranged the meeting to ask Councillors' for their thoughts on the possibility of the Cromwell Lane bridge being shut for a single 4 month period instead of 5 x 4-weekly closures next year. Councillors have asked BBV for more information about the likely benefits to residents of a 4 month closure. It was noted that BBV plan to discuss the possibility of a single 4-month closure with residents at the next drop-in session on 18th Sept 2025.
17.	Councillors' reports and items for future agenda:
	None.
18.	Date of next meeting
	The next meeting will be held on Monday 20th October 2025 at Burton Green Village Hall.
19.	Close
	The meeting closed at 9.10pm.

Signed: _____ Date: _____
Cllr McColl, Chairman



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APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council: CLLR STEVENS August 2025

Connect with your County Councillor

Mark Stevens, your County Councillor, representing Lapworth and West Kenilworth division, is available on two regular occasions each month, to allow residents to catch-up on the latest County activities or to raise specific concerns related to the division:

Afternoon Councillor Connect – First Tuesday of each month 2pm at the Fleur-de-Lys, Lapworth Street, in Lowsonford

Evening Councillor Connect – Second Tuesday of each month 7pm at the Fleur-de-Lys, Lapworth Street, in Lowsonford

All are welcome, just look out for Mark and depending upon the weather, we will meet inside or outside.

Road Signage

Our Highways Area Surveyor has agreed to engage resources to work their way through the sign rectification issues found during the first audit by your Councillor. These signage reviews will continue across the remainder of Lapworth and West Kenilworth division as we move forward and will be flagged to the Area Surveyor for action.

Councillors' Grant Fund – Warwickshire County Council

The application window for Round 1 of the Councillors' Grant Fund 2025-2026 has now closed with the LWK Cllr received 14 requests for funding and even though the grants requested nearly exhausted the full year's funding for LWK, this did not constrain the outcome. All requesters have been notified of the review outcomes.

Warwickshire celebrates its ChangeMakers

Over 100 outstanding individuals were honoured at Warwickshire ChangeMakers 2025 – a celebration of people in our communities who dedicate themselves to improving life in the county.

Discover more: <https://www.warwickshire.gov.uk/news/article/6629/warwickshire-celebrates-itschangemakers-a-new-tradition-of-community-compassion-and-county-pride>

Improving access for Deaf and hard of hearing residents

A new British Sign Language relay service is helping to improve access to Warwickshire County Council services, information and support for Deaf and hard of hearing residents.

Read more: <https://www.warwickshire.gov.uk/news/article/6587/new-partnership-to-improve-accessfor-deaf-and-hard-of-hearing-residents>

Work experience supports over 120 young people

Over 120 young people have completed work experience placements with Warwickshire County

Council gaining meaningful insight into working life and developing essential skills for the future.



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Find out more: <https://www.warwickshire.gov.uk/news/article/6573/warwickshire-work-experienceprogramme-supports-over-120-young-people>

Step into wellness

Having good mental and physical health is important for living a healthy, happy and independent life.

There are lots of different ways to stay active and this article will provide you with some top tips: <https://www.warwickshire.gov.uk/news/article/6612/step-into-wellness-easy-ways-to-boost-yourmental-and-physical-health>

Warwickshire Libraries bookmark design competition

Warwickshire Libraries has announced the return of its bookmark design competition for Summer 2025.

Find out more about how you can get involved:

<https://www.warwickshire.gov.uk/news/article/6604/warwickshire-libraries-bookmark-designcompetition-is-back-for-2025>

Full route announced for Warwickshire stage of cycling tour

The 2025 Lloyds Tour of Britain Men came through Warwickshire for the race's longest stage on 5 September.

Discover more: <https://www.warwickshire.gov.uk/news/article/6614/lloyds-tour-of-britain-men-fullroute-announced-for-warwickshire-stage>

Rural England Prosperity Fund

REPF funding is now available for rural businesses in Stratford District and North Warwickshire Borough who are looking to deliver a rural business capital project.

Read more > <https://www.warwickshire.gov.uk/news/article/6613/rural-businesses-supported-withnew-grant-funding>

Warwickshire Update newsletter

Looking for the latest news and updates from across Warwickshire?

If so, why not subscribe to Warwickshire Update: Your go-to newsletter delivering information that matters right to your inbox.

Subscribe using this link: <https://mailchi.mp/warwickshire/weeklynews>

Safe in Warwickshire Summer

Sunny days can be a profitable time for cunning thieves as they prey on easy targets.

Under no circumstances leave your front door open. Don't leave windows open in vacant rooms, particularly those easily accessed from public spaces.

Let's stay #SafeInWarwickshire this summer.

www.safeinwarwickshire.com

International Bat Night 2025

International Bat Night took place on 30 and 31 August



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Discover more: <https://www.warwickshire.gov.uk/news/article/6729/discover-the-weird-andwonderful-world-of-bats-this-international-bat-night-2025>

Countywide Bus Service Improvements – 30 August 2025

Warwickshire County Council has launched significant new and improved bus services across the county, commencing Saturday, August 30, 2025.

Find out more: <https://www.warwickshire.gov.uk/news/article/6734/major-countywide-bus-serviceenhancements-and-new-routes-coming-on-saturday-august-30>

GCSE Results Day 2025

Congratulations to the thousands of pupils across Warwickshire who are celebrating as they received their results for GCSE and equivalent qualifications, the culmination of hard work over the last two years.

Read more: <https://www.warwickshire.gov.uk/news/article/6750/warwickshire-pupils-receive-gcseresults>

Help shape UK's first mobile sensory public library

Warwickshire County Council's Libraries Service is reaching out to the families of children and young people with SEND as the service seeks to bring the final touches to its specially adapted mobile library.

Read more: <https://www.warwickshire.gov.uk/news/article/6728/send-community-asked-to-helpshape-uk-s-first-mobile-sensory-public-library>

Supporting Smooth Transitions

With the new school year starting, WCC has plenty of practical advice and guidance to help you support your child or young person to prepare for change and the fresh start.

Discover more: <https://www.warwickshire.gov.uk/news/article/6725/supporting-smooth-transitionsfor-children-and-young-people-in-warwickshire>

Warwickshire's healthy lifestyle services survey

Adults who live, work, study, or are registered with a GP in Warwickshire are invited to share their views about the county's healthy lifestyle services.

Find out more: <https://www.warwickshire.gov.uk/news/article/6703/have-your-say-about-the-futureof-warwickshire-s-healthy-lifestyle-services>

Have you got enough smoke alarms fitted in your home

Working smoke alarms that are regularly tested can provide lifesaving seconds in an emergency. As part of the latest Fire Kills campaign, Warwickshire Fire and Rescue Service (WFRS) is urging residents to fit smoke alarms in their home.

Read more: <https://www.warwickshire.gov.uk/news/article/6727/have-you-got-enough-smokealarms-fitted-in-your-home->

Summer safe in Warwickshire

While you're loving the summer climate, please remember to keep your house, property and vehicles secure. Don't leave valuables on display – a criminal likes to



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know that entering will be worthwhile. Let's stay #SafeInWarwickshire this summer.
www.safeinwarwickshire.com

Best Bar None registration – Warwick District

If you run a pub, bar, restaurant or nightclub in Warwick District, you can now join the #BestBarNone scheme and get national accreditation.

It's been developed to improve safety within hospitality and rewards responsible management.

See: <https://safeinwarwickshire.com/crime-anti-social-behaviour/warwickshire-best-bar-none>

Cycle September 2025

This September, Warwickshire County Council is joining forces with cycling platform Love to Ride to promote the benefits of cycling to residents and businesses across the County.

Discover more: <https://www.warwickshire.gov.uk/news/article/6675/bikes-at-the-ready-as-cycleseptember-returns-for-2025->

Physical activity to boost mental health and wellbeing

Why not take advantage of the summer months and warmer weather by getting moving to support your mental health and wellbeing?

Find out more: <https://www.warwickshire.gov.uk/news/article/6672/warwickshire-residentsencouraged-to-take-part-in-physical-activity-to-boost-mental-health-and-wellbeing>

A-Level Results

Well done to all Warwickshire students who have received their A-Level results! Your hard work has paid off, and you should be incredibly proud. We're wishing you all the best for your next steps, whatever they may be.

Discover more: <https://www.warwickshire.gov.uk/news/article/6721/warwickshire-s-students-look-to-the-future-as-a-level-results-are-announced>

Dispose of BBQs safely

Warwickshire Fire and Rescue Service have revealed that almost half of BBQ-related fires in Warwickshire are caused by their dangerous disposal.

Find out how to dispose of your BBQ safely:

<https://www.warwickshire.gov.uk/news/article/6676/warwickshire-fire-and-rescue-service-asksresidents-to-dispose-of-bbqs-safely-this-summer>

International Youth Day

Warwickshire County Council marked International Youth Day by spotlighting the county's youth conference where the voices, creativity, and leadership of young people came together to discuss the topics that matter most to them.

Read more: <https://www.warwickshire.gov.uk/news/article/6678/warwickshire-marks-internationalyouth-day-by-celebrating-participation>



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One way system traffic lights at The ASPS

A one-way system is expected to start on 26 August to support the works on the highways around The ASPS housing development in Warwick.

Read more: <https://www.warwickshire.gov.uk/news/article/6702/one-way-system-traffic-lights-to-beintroduced-in-late-august-at-the-asps>

Libraries Summer Reading Challenge 2025

More than 3,000 children signed up for Warwickshire Libraries' Summer Reading Challenge

Discover more: <https://www.warwickshire.gov.uk/news/article/6720/summer-reading-challenge2025-still-time-to-join->

Warwickshire Resilience Forum

Are you following @Warwickshire Resilience Forum yet? They're here to help you become #BetterPrepared for risks near you, such as heatwaves, flooding and power outages.

It's easy to get started. Give them a follow and visit:

<https://www.warwickshireresilienceforum.org/>

Ecofest

Ecofest was held on 30th August at the Pump Room Gardens in Leamington. Visitors learned about Warwickshire's unique natural heritage, found out how our green spaces are cared for, and picked up practical tips on reducing waste, saving money and living more sustainably.

Warwickshire schools to gain safety boost from greater parking enforcement

Warwickshire County Council's ongoing commitment to improving road safety around schools will see parking restrictions actively enforced at a number of schools, starting from 1 September.

Learn more: www.warwickshire.gov.uk/news/article/6928/warwickshire-schools-to-gain-safetyboost-from-greater-parking-enforcement

'British Blind Sport at 50' exhibition opens in Warwick

Marking the 50th anniversary of British Blind Sport, part of the ground floor at Market Hall Museum will celebrate the charity's impact and share stories of local blind and partially sighted athletes.

Learn more: www.warwickshire.gov.uk/news/article/6926/-british-blind-sport-at-50-exhibition-opensat-market-hall-museum

Discover something new with the Council's Living Well webpages

If you're looking to learn a new skill, meet new people, or improve your health, we suggest exploring opportunities available on the Living Well webpages on the Warwickshire County Council website.

Learn more: www.warwickshire.gov.uk/news/article/6896/discover-something-new-with-the-councils-living-well-webpages-



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Support your wellbeing and your community through helping others

Volunteers play a vital role in supporting local services and each other. From activities that help individuals feel safe and connected, to larger community projects that bring people together, the work of volunteers is invaluable, essential and very rewarding.

Learn more: www.warwickshire.gov.uk/news/article/6895/support-your-wellbeing-and-yourcommunity-through-helping-others

Warwickshire's adult learning offer

If you are looking for something new to do, hoping to develop new skills, or looking for community connections, you can find all this and more with Warwickshire's Adult and Community Learning service.

Discover more: www.warwickshire.gov.uk/news/article/6742/find-a-new-vocation-or-refresh-yourskills-through-warwickshire-s-adult-learning-offer

Share your views about the future of health and wellbeing

The draft Health and Wellbeing Strategy identifies key areas to help improve health and wellbeing for everyone, wherever they access services, so that individuals can experience more joined-up care. Have your say on the Strategy today:

<https://ask.warwickshire.gov.uk/bi/health-and-wellbeingstrategy/>

Pedal, play and plan your way to a healthier, happier lifestyle

Consciously choosing to use active travel to get out and about is a great way to stay healthy, happy and independent.

Find out more: www.warwickshire.gov.uk/news/article/6745/pedal-play-and-plan-your-way-to-ahealthier-happier-lifestyle

New moth discovery at Ryton Pools Country Park

Rangers at Ryton Pools Country Park are celebrating the discovery of a brand-new moth species for Warwickshire, the Raspberry Clearwing, with two individuals recently recorded on site.

Discover more: www.warwickshire.gov.uk/news/article/6747/moth-that-resembles-a-waspsdiscovered-in-warwickshire-for-the-first-time-at-ryton-pools-country-park



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Warwick District Council: CLLR AIZLEWOOD, CLLR ARMSTRONG September 2025

1. South Warwickshire Local Plan

Public responses to the Preferred Options consultation have been summarised and published in early August [here](#). We have asked officers to make these more accessible, and provide a representative summary. Work on the plan is ongoing.

2. Consultation on Local Government Reorganisation

The Council is encouraging local residents, businesses, community groups and town and parish councils to share their thoughts on local government reorganisation in Warwickshire. The survey can be found at www.shapingourcouncils.co.uk/get-involved and is open until 14th September. More details on the options, evidence and ongoing process can be found at the website.

3. Council By-elections

By-elections for the Kenilworth Park Hill and Leamington Clarendon district council wards will be held on Thursday 18th September.

4. Heritage Open Days

We are delighted to have 50 organisations taking part in Warwick District's annual heritage open days 2025, which take place from 12-21st September. This annual celebration of our local heritage allows visitors access to places that would normally be closed to the public, charge for access, or are putting on something special for the event. Information on the locations, events and availability can be found at www.warwickdc.gov.uk/hods.

5. Rambler's Well-being Walks

Rambler's well-being walks are England's largest network of health walks, helping people get active, enjoy the outdoors, and connect with their community. We hold 15 local walks in Warwick District and are searching for volunteers interested in leading walks. Our next training session for walk leaders is on Monday 15th September. If you are interested please contact Joanna Dagg, Community Development Officer, at Joanna.dagg@warwickdc.gov.uk.

Events:

-[Leamington Food and Drink Festival](#), Saturday-Sunday 6th-7th September in the Pump Room Gardens.

-[Ibiza Orchestra experience](#), Friday 12th September in St Nicholas Park, Warwick, 6-11pm

-[Sausage and Cider Festival](#), Saturday 13th September in St Nicholas Park, Warwick, 2-11pm

Prepared by:

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Please feel free to contact us with any issues.